



# Residential HVAC with PTCS™ Rebate Application

<b>Office Use Only</b>
Pre-approval:
Expiration:
Rebate:
Month/Year:

All information is required to process rebate(s). Contractor and Member signatures are required.

**Before installation: submit application with Heat Load Calculations & Balance Point Worksheet or PTCS Heat Pump Sizing Calculator & AHRI certificate.**

**After installation: submit final invoice(s) and required PTCS forms & PTCS registry approval number.**

MEMBER INFORMATION											
Account No. (required)							Date				
Applicant Name						<i>Are you the account holder?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No				
<i>Relationship to BLEC Member (if not account holder)</i>	<input type="checkbox"/> Family Member <input type="checkbox"/> Landlord <input type="checkbox"/> Tenant <input type="checkbox"/> Other (please specify) _____										
Installation Address					Phone						
City					State			Zip			
Mailing Address (if different)					Contact Email						
City					State			Zip			
HOME INFORMATION											
Residence Type	<input type="checkbox"/> Site Built Home (up to 4-plex)			<input type="checkbox"/> Manufactured Home			Year Built				
Foundation Type	<input type="checkbox"/> Crawl Space		<input type="checkbox"/> Full Basement		<input type="checkbox"/> Half Basement		Existing Central AC	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Previous Heating/Cooling System	<input type="checkbox"/> Electric Heat Pump		<input type="checkbox"/> Forced Air Electric		<input type="checkbox"/> Forced Air Gas			<input type="checkbox"/> New Construction			
<input type="checkbox"/> Electric Zonal <input type="checkbox"/> Forced Air Oil											
Check Here for Single Family OR Manufactured Home PTCS or Prescriptive Duct Sealing <input type="checkbox"/>											
<ul style="list-style-type: none"> <li>Only homes with ducts that are connected to electric heat are eligible</li> <li>Prescriptive Duct Sealing measures are treated as PTCS measures for all documentation and Quality Assurance purposes</li> <li>Must be installed by a PTCS Certified or BPA approved Prescriptive Technician</li> <li>Approved PTCS registry number must be included with this form</li> </ul>											
NEW EQUIPMENT INFORMATION - Heat Pumps must be new and AHRI tested and certified to qualify.											
Installation Date					Manufacturer						
Outdoor Model #					Indoor Model #						
AHRI #			HSPF			SEER			Size in Tons		
<input type="checkbox"/> Variable Speed Unit <input type="checkbox"/> Yes <input type="checkbox"/> No											
Number of Compressor Stages	_____ or <input type="checkbox"/> Inverter Driven		Thermostat Type			<input type="checkbox"/> Programmable Recovery* <input type="checkbox"/> Non-Programmable <input type="checkbox"/> Intelligent					
<small>*Outdoor thermostat must be installed if not installing Intelligent Recovery Thermostat</small>											
CONTRACTOR INFORMATION											
Company Name					Contact Name						
Business Phone					Business Fax or email						
Address											
City					State			Zip			

**All requests for rebate funds must be pre-approved. If the work is not completed within six months of approval, the member must reapply for rebate(s). There is no guarantee that funds will be available after the six month approval or that the incentive amount will remain the same.**

**Rebate(s) will not be processed without copies of heat load calculations, balance point worksheet or BPA approved PTCS Heat Pump Sizing Calculator (heat pumps only), PTCS Heat Pump and/or Duct Seal worksheets and final invoices. Jobs must be submitted to the PTCS database by the contractor and approved by PTCS before rebate(s) will be issued.**

**To qualify for incentives, heat pump and duct sealing must be installed and certified by an active, approved PTCS certified HVAC contractor.**

By signing below, I verify that I am certified as an active PTCS contractor listed on the PTCS registry. The equipment I installed is new, AHRI tested and certified, and I have installed and tested and/or sealed this heat pump and/or duct system to meet PTCS standards for system sizing to heating load, duct tightness, refrigerant charge and air flow.

**CONTRACTOR SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_**

**CIRCLE REBATE AMOUNT FOR NEW EQUIPMENT**

Residence Type	Measure	Rebate Amount	Minimum Installation Requirements
Existing Site Built and Manufactured Homes	Heat Pump Conversion from existing Forced Air Electric Furnace (only) to New Heat Pump	\$1,400	New HSPF 9.0 and 14 SEER minimum Heat Pumps. Must be installed according to current PTCS standards by a PTCS certified installer. PTCS Commissioning/Controls are required. PTCS Duct Sealing is not required
New & Existing Site Built and Existing Manufactured Homes	Air Source Heat Pump Upgrade <u>OR</u> Add to System with non-electric heating system (i.e., gas/oil/propane/wood) <u>OR</u> Upgrade from Zonal Electric Resistance	\$500	New HSPF 9.0 and 14 SEER minimum Heat Pumps. Must be installed according to current PTCS standards by a PTCS certified installer. PTCS Commissioning/Controls are required. PTCS Duct Sealing is not required
New & Existing Site Built and Existing Manufactured Homes	Heat Pump Commission & Controls	\$300	New HSPF 7.7 and 13 SEER minimum Heat Pumps. Must be installed according to current PTCS standards by a PTCS certified installer. PTCS Commissioning/Controls are required. PTCS Duct Sealing is not required. <b><u>This measure can not be claimed with any other heat pump measure.</u></b>
Existing Site Built	PTCS Duct Sealing or Prescriptive Duct Sealing	\$250	Existing Forced Air Electric Furnace or Heat Pump. Must be installed according to current PTCS or BPA approved Prescriptive standards by a BPA certified installer
Existing Manufactured Homes only	PTCS Duct Sealing or Prescriptive Duct Sealing	\$200	Existing Forced Air Electric Furnace or Heat Pump. Must be installed according to current PTCS or BPA approved Prescriptive standards by a BPA certified installer

**Rebate will not exceed 100% of installation cost.**

**Upon signing this agreement, the member acknowledges the following:**

Rebate offer(s) may be changed or discontinued at any time by Blachly-Lane Electric Cooperative (BLEC). BLEC disclaims any warranty, whether expressed or implied, regarding the measure(s) listed above for any materials or labor associated with installation, maintenance, repair, or any energy savings associated with use.

I understand that the measure(s) must be installed to BLEC specifications, and certify that I, or my contractor, have reviewed the specifications prior to beginning work. When selecting a contractor, I understand that it is the homeowner's responsibility to request proof of insurance and licensing that meets the statutes and rules of the Oregon Construction Contractors Board. BLEC strongly recommends validating qualifications before work begins.

I understand the above and certify that I am a member of BLEC, that the measure(s) are installed at the address indicated and that this address is within BLEC service territory.

**MEMBER SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_**

**Mail or fax completed application and copies of all required documentation to:**

**Blachly-Lane Electric Cooperative  
Attn: Energy Efficiency Rebates  
5605 NE Elam Young Parkway  
Hillsboro, OR 97124  
FAX: 1-503-344-6942  
Email: [rebates@esgroupllc.com](mailto:rebates@esgroupllc.com)**

**Allow 8 to 10 weeks for rebate processing.**

**Call 1-888-883-9879 to learn about additional energy efficiency programs.**



# RESIDENTIAL PTCS HVAC HEAT PUMP & PTCS DUCT SEAL Steps to Participation

## Getting Started

To be eligible for the PTCS Heat Pump or PTCS Duct Seal rebate, the application must be pre-approved by Blachly-Lane Electric Cooperative (BLEC) prior to installation and your contractor must be PTCS certified. To find out if a contractor is PTCS certified go to [www.ptcs.bpa.gov](http://www.ptcs.bpa.gov). Please follow this procedure to qualify for the rebate:

### 1. Member And Contractor

- Member fills out information and signs the HVAC rebate application.
- Contractor completes New Equipment Information and Contractor Information on rebate application, provides the Balance Point Worksheet & Manual J or the PTCS system sizing calculator (for heat pumps only) and the AHRI certificate.
- Please contact [rebates@esgroupllc.com](mailto:rebates@esgroupllc.com) if you would like a copy of the PTCS system sizing calculator.

### 2. Project Pre-Approval

- Contractor submits forms to [rebates@esgroupllc.com](mailto:rebates@esgroupllc.com) or FAX 503-344-6942 for **pre-approval**. During the pre-approval process, the member account and HVAC information is verified.
- Upon receipt of the pre-approval from BLEC, you may begin the project. Project must be completed in six months.
- If the work is not completed within the six months of the pre-approval, the member or contractor must reapply for rebate(s). There is no guarantee that funds will be available after the three month approval or that the incentive rebate amount will remain the same.

### 3. Post-Installation

- After installation the contractor submits all required documents to [rebates@esgroupllc.com](mailto:rebates@esgroupllc.com).
- The PTCS heat pump and/or PTCS duct seal must be approved in the PTCS registry before the rebate will be processed.
- A post-installation inspection may be required.

### 4. Documents Required To Process Your Rebate(s)!

#### For PTCS Heat Pumps:

- **BLEC Residential HVAC with PTCS rebate application signed by both the member & contractor**
- **Heat Load Calculations (manual J) & the Balance Point Worksheet or the PTCS system sizing calculator**
- **PTCS Heat Pump Form**
- **PTCS Heat Pump Registry Approval**
- **PTCS Commission & Controls can not be combined with any other Heat Pump measure**
- **Final Invoice**

#### For PTCS Duct Seals:

- **BLEC Residential HVAC with PTCS rebate application signed by both the member & contractor**
- **PTCS Duct Seal Form**
- **PTCS Duct Seal Registry Approval**
- **Final Invoice**

### 5. Receive Your Rebate

You can expect to receive your rebate 8 to 10 weeks after the final inspection and receipt of all required documentation.

**All work must meet Bonneville Power Administration (BPA) and Blachly-Lane Electric Cooperative program installation requirements.**

For additional questions, call 888-883-9879.