

BLACHLY-LANE ELECTRIC COOPERATIVE
Procedure 2500

Section: Member and Consumer Relations

Subject: Property Owner/ Renter Program

I. OBJECTIVE

To provide continuous electric service at rental properties for property owner(s) and property management companies.

II. PROCEDURE

- A. Members who elect to participate in the Property Owner / Renter Program will complete a *Member / Landlord Authorization Form* for BLEC's review.

- B. When the services are initially established as rental property and transferred to the owner's name, a one-time service set-up fee is charged. Once paid, this service set-up fee will cover the rental property's subsequent reconnections/transfers from renter to owner.

- C. If service at the originally established rental property is subject to disconnect for non-payment, power will only be restored when: 1) the amount due is paid, 2) the renter vacates the property, or 3) the owner assumes responsibility for the balance owing on the renter's account.

- D. The renter is responsible for all billings during their use of the rental property.

- E. The owner must pay all charges while services are in their name prior to renting to any renter, and must be in compliance with BLEC's credit practices.

III. RESPONSIBILITY

The administration of this procedure is the responsibility of the General Manager.

APPROVED by



General Manager

FOUNDATION DATE: 30-160, 10-26-98
DATE LAST AMENDED: 11-15-13
REVIEW SCHEDULE: As Needed

MEMBER/LANDLORD AUTHORIZATION FORM

Exhibit I

This Member/Landlord Authorization Form (MLAF) Agreement is made and entered into this _____ day of _____, 20____ between Blachly-Lane County Co-op Electric Association (BLEC) and _____.

The MEMBER hereby requests BLEC to **not** disconnect electric service to rental property or properties listed below ***when vacated by tenants.*** *(Additions or deletions to the list of properties must be initialed and dated by the MEMBER. If the MEMBER is unable to do this in person, a signed written note will suffice. Until these requirements are met, **no changes to the list of properties will be made.**)*

The MEMBER agrees all electric usage recorded between tenants will be billed to the MEMBER for the specific property involved, until a new tenant has the service transferred to his/her name. Billings will include all recorded electrical usage computed at BLEC's current rate, security light charges if applicable, and pro-rated facility charge. A one-time service set-up charge will be assessed in accordance with this procedure when the service is initially established. The MEMBER must meet all BLEC service and deposit requirements as stated in BLEC procedures (which may change from time to time).

The MEMBER assumes all responsibility for settling any billing disputes between any tenant and the MEMBER arising from the failure of a new tenant to notify BLEC of their tenancy.

The MEMBER further agrees that failure to pay for charges as billed will subject the service to disconnection in accordance with standard BLEC procedure.

This agreement will remain in effect until cancelled in writing by the MEMBER, or until BLEC gives 30 days notice of cancellation. Service is subject to disconnection for non-payment in accordance with BLEC procedures.

Properties Authorized for "MLAF" Meter # _____ Cust Init. _____ Date _____

(Physical Address of Property) _____

Member Name: _____

Mailing Address: _____

Telephone Number: _____

Signature: _____

Date: _____
