

Contractor Invoice Form

NW DUCTLESS HEAT PUMP PROJECT

To be completed by installation contractor. All applicable fields are required for approval.
 Incomplete forms or incorrect reporting will delay approval.

Official use only: Customer ID	
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Homeowner Information

Homeowner name:	Utility name:
Site address:	Site City/ State/ Zip code:

Installation Information

Contractor company name:	City/County permit number:	Date of installation:
Distributor name:	Branch location:	
Total installed cost, including: equipment, labor, electrical, tax, permit and other (prior to rebate): \$ _____		
Equipment cost: \$ _____ Labor cost: \$ _____ Electrical cost: \$ _____ Tax cost: \$ _____ Permit cost: \$ _____ Other cost: \$ _____		
Total number of outdoor units installed: _____	Total number of indoor units installed: _____	Total nominal heating capacity of outdoor units installed (Btu/hr): _____

Detailed Description of System Installed to Serve Main Living Area:

Outdoor unit manufacturer:		Outdoor unit model number:		Outdoor unit serial number:		Refrigerant added (over manufacturer's pre-charge): _____oz	
Associated indoor units	Indoor unit model number(s)	Serial number	Heating capacity (Btu/hr)	Installed line set length (ft)	Zone square footage (ft)	Zone room description	
Indoor unit 1 (in main living area)							
Unit 2 (if installed)							
Unit 3 (if installed)							
Unit 4 (if installed)							

Description of Additional Outdoor Units (if installed):

	Model number	Number of indoor units	Nominal heating capacity (Btu/hr)	Zone room description(s)
Outdoor unit 2 (if installed)				
Outdoor unit 3 (if installed)				
Outdoor unit 4 (if installed)				

Contractor Signature Release

By signing below, the contractor certifies that this invoice form and all accompanying documents are complete and accurate. The signature certifies that the contractor is licensed, bonded, insured, has been trained by the manufacturer of the installed product and has received project contractor orientation. By signing this, the contractor has read and understood the terms and conditions printed on the back of this form and/or project information on the Northwest Ductless Heat Pump Project website (www.nwductless.com).

Who is the best person to contact?		Email contact:	
SIGN HERE Signature:	Installer name:		Date:
Phone: () - <input type="checkbox"/> Work <input type="checkbox"/> Cell	Alternative phone: () - <input type="checkbox"/> Work <input type="checkbox"/> Cell		
<input type="checkbox"/> Yes, I have obtained a completed Homeowner Participation Form for this installation. <input type="checkbox"/> Yes, I have included a copy of the job sales invoice for proof of installation.			

V4: This form, subject to change, is effective from October 1, 2009 to September 30, 2010

www.nwductless.com

Return completed form to your local utility:

EUGENE WATER & ELECTRIC BOARD
 500 East 4th Avenue • P.O. Box 10148
 Eugene, OR 97440-2148
 Phone 541.685.7000 • Fax 541.685.7303
www.eweb.org

EMERALD PEOPLE'S UTILITY DISTRICT
 33733 Seavey Loop
 Eugene, OR 97405
 Phone 541.746.1583 • Fax 866.284.7953

Blachly-Lane Electric
 P.O. Box 70
 Junction City, OR 97448
 Phone 541-688-8711 Fax: 541-688-8958
www.blachlylane.coop

